

**SOUTH HOLBURN PARISH CHURCH
LOCAL CHURCH REVIEW 2014
ACTION PLAN**

What has as to be done	How has it to be done?	Who has to do it?	By when has it to be done?
Adopt the Unitary Constitution	Proposed committee structure to be finalised.	Kirk Session	June 2014
	Congregational Meeting to be arranged and held.	Minister and Session Clerk	June 2014
	Implementation of Unitary Constitution and new committee structure	Kirk Session	October 2014
	Review of new committee structure	Kirk Session	June 2015
Review of congregational roll	Consultation with district elders and contact made with non-active members	Minister, Session Clerk, Roll Keeper and Kirk Session	October 2014
Establish a rolling programme for addressing stewardship themes.	Promote the stewardship theme of 'giving'.	Kirk Session	June to September 2015
	Promote the stewardship theme of 'talents'.	Kirk Session	June to September 2016
	Promote the stewardship theme of 'time'.	Kirk Session	June to September 2017 <i>(a rolling three-year programme to be repeated thereafter)</i>
Improve contact with visitors attending worship.	Provide 'feedback cards' in the pews, enabling newcomers to request further information.	Minister and Parish Administrator	September 2014
Care for and Contact with members	Review of the pastoral care list.	Minister, Pastoral Assistant and Kirk Session.	August annually
	Review the various means by which we communicate with the congregation.	Mission & Outreach Committee with Kirk Session	April 2015
Christian Education	Provide ongoing opportunities for personal study, reflection and growth.	Minister	January to March annually.

Mission and Outreach to the parish	Create welcome packs for newcomers moving to the area and establish a system for distribution.	Mission & Outreach Committee	December 2015
	Create and distribute leaflets, cards etc. for regular distribution to homes in the parish.	Mission & Outreach Committee	One or twice every calendar year, beginning August 2015.
	Improve publicity for the Friday Café.	Minister, Café Team and Kirk Session	September 2014
	Improve general posters and signage for church events.	Mission & Outreach Committee and Property Committee	April 2015
Outreach towards, and nurture of, younger generations	Identify activities which may engage younger generations (including younger adults) more effectively.	Mission & Outreach Committee then Kirk Session.	March 2015
	Reflect on means of engaging with residents of nearby student accommodation	Mission & Outreach Committee then Kirk Session.	March 2015
	Consider how best to implement the above ideas, including the feasibility of appointing a dedicated worker and what the remit of such a post might encompass.	Kirk Session	June 2015
	(Subject to such a post being agreed by Kirk Session and Presbytery, proceed towards making an appointment.)	Kirk Session	January 2016
Deepen relationships with other congregations	Continue participating in joint seasonal events with neighbouring churches.	Minister, Kirk Session and Congregation	Week of Prayer for Christian Unity and Holy Week, annually
	Continue discussions with Ferryhill Church further to Presbytery instruction	Minister and Kirk Session representatives	Ongoing
Reflective Leadership	Kirk Session conference or training session	Minister, Session Clerk and Kirk Session	March annually
Ongoing Review	Undertake a review of the Action Plan	Minister and Kirk Session	June annually

